

**2019-2020 CASE for Kids PARTNERSHIP PROJECT
 Site Application**

Site application must be submitted as part of the completed 2019-2020 Partnership Project RFP application and be signed by site administrator. **CASE for Kids Partnership Project applications that only include the Site Application will not be accepted. Please see official RFP for full grant guidelines and instructions.**

GENERAL INFORMATION

Site Name:	
Type: <input type="checkbox"/> Returning site <input type="checkbox"/> New site	
Municipality/City Served:	County Precinct # Served:
Date current comprehensive programming was first offered at this location:	
Physical Address:	
City:	Zip:
PRINCIPAL OR ADMINISTRATOR CONTACT INFORMATION	
Name:	Email:
Site Telephone:	Fax:

SITE DEMOGRAPHICS FOR 2018-2019

Total Campus Enrollment	
Percentage of Campus Students Classified as Economically Disadvantaged*:	
Campus Promotion Rate:	
Campus Attendance Rate	

CERTIFICATION

I certify that this application was developed in accordance with all funding requirements and that all information in this application is true and correct. I certify that, if funded, the program will be implemented in accordance with the funding and programmatic requirements as described in this application, and that all proposed program changes will be brought to the attention of the Harris County Department of Education prior to implementation.

Site Authorized Official Name

Title

Site Authorized Official Signature

Date

PROGRAM INFORMATION

COMPREHENSIVE PROGRAM OPERATIONS

Program Start/End Dates: List start and end dates of the proposed program in boxes below.													
Start Date:			End Date:				Total Service Weeks:						
Program Hours: Indicate program hours in the boxes below. The program must operate a minimum of 30 weeks; and a minimum of 12 hours per week.													
	Fall Term				Spring Term				Summer Term				
	AM		PM		AM		PM		AM		PM		
	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End	
Monday													
Tuesday													
Wednesday													
Thursday													
Friday													
Hours per Week	Fall				Spring				Summer				
Total Weeks of Service	Fall				Spring				Summer				

TARGETED STUDENTS SERVED

Targeted number of students to be served	
Ages and grade levels to be served	

PROGRAM OVERVIEW

<p>1. Please describe your current afterschool program. Why is it important to continue to provide this program to your community? 10 points</p>

2. Based off your school day data, Campus Improvement Plans or other sources, please describe the Literacy, Numeracy and/or Social Emotional Learning (SEL) needs of your students, campus or community. *10 points*

PROPOSED ACTIVITY SCHEDULE

3. Complete the table below, listing each activity (A) to be offered during the afterschool program with a brief description (B). Also provide the proposed days and times (C) each activity will be offered. Lastly, indicate whether Literacy (L), Numeracy (N) or Social Emotional Learning (S) is integrated into the activity (D).
 10 points

Activity (A)	Activity Description (B)	Days (M, T, W, Th, F) & Times Offered (HH:MM) (C)	Indicate whether Literacy (L), Numeracy (N) or Social Emotional Learning (S) is integrated into this activity. (D)
			<input type="checkbox"/> Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Social Emotional Learning
			<input type="checkbox"/> Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Social Emotional Learning
			<input type="checkbox"/> Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Social Emotional Learning
			<input type="checkbox"/> Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Social Emotional Learning
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Activity (A)	Activity Description (B)	Days (M, T, W, Th, F) & Times Offered (HH:MM) (C)	Indicate whether Literacy (L), Numeracy (N) or Social Emotional Learning (S) is integrated into this activity. (D)
			<input type="checkbox"/> Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Social Emotional Learning
			<input type="checkbox"/> Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Social Emotional Learning
			<input type="checkbox"/> Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Social Emotional Learning
			<input type="checkbox"/> Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Social Emotional Learning
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			<input type="checkbox"/> Literacy <input type="checkbox"/> Numeracy <input type="checkbox"/> Social Emotional Learning

ACTIVITY DESCRIPTION

4. Based on the chart completed on page 4 and/or 5, choose one sample activity and provide a detailed description of how Literacy, Numeracy or SEL will be integrated. (i.e., learning objectives, evaluations, etc.) *10 points*

5. Describe any issues or barriers to project compliance and how you will address them. Compliance areas such as attendance to project meetings, participation in off site Kids' Day culminating events or completing surveys and/or principal walk throughs. *15 points*

PROPOSED BUDGET

6. **Please provide projected site budget**, using the provided table format below. Budget requests should use whole numbers and **should not exceed level award amounts**. Please note that CASE for Kids expects applicants to invest at least 50% of the total program expenses. In-kind support is not an acceptable form of investment. CASE for Kids funds cannot exceed 50% of the program budget. *10 points*

SITE NAME:				
Budget Category	Description of Expenditures	Total Grant Request	Matching Fund Contribution	Total Budget
Payroll Costs		\$	\$	\$
Professional and Contracted Services		\$	\$	\$
Supplies and Materials		\$	\$	\$
Other Operating Costs		\$	\$	\$
Total Direct Cost		\$	\$	\$
Total Targeted Students Served				
Cost per student (total budget/number of students served)				\$
(CASE) cost per student (grant request/number of students served)				\$
Grant request: % of total cost of program				%

BUDGET NARRATIVE

7. Provide an explanation of the budget detailed above. Include any information necessary to clarify specific line items as it relates to grant-specific activities. 15 points

8. Describe how your program will use CASE for Kids supplemental resources in the SMART Zone, professional development, learning communities and self-assessment process help you increase your program quality? 10 points