

**2018-2019 CASE for Kids PARTNERSHIP PROJECT
 Site Application**

Site application must be submitted as part of the completed 2018-2019 Partnership Project RFP application and be signed by site administrator. **CASE for Kids Partnership Project applications that only include the Site Application will not be accepted. Please see official RFP for full grant guidelines and instructions.**

GENERAL INFORMATION

Site Name:	
Type: <input type="checkbox"/> Returning site <input type="checkbox"/> New site	
Municipality/City Served:	County Precinct # Served:
Date current comprehensive programming was first offered:	
Physical Address:	
City:	Zip:
PRINCIPAL OR ADMINISTRATOR CONTACT INFORMATION	
Name:	Email:
Site Telephone:	Fax:

SITE DEMOGRAPHICS FOR 2017-2018 (REQUIRED FOR SCHOOLS ONLY)

Total Campus Enrollment	
Percentage of Campus Students Classified as Economically Disadvantaged*:	
Campus Promotion Rate:	
Campus Attendance Rate	

CERTIFICATION

I certify that this application was developed in accordance with all funding requirements and that all information in this application is true and correct. I certify that, if funded, the program will be implemented in accordance with the funding and programmatic requirements as described in this application, and that all proposed program changes will be brought to the attention of the Harris County Department of Education prior to implementation.

Site Authorized Official Name

Title

Site Authorized Official Signature

Date

PROGRAM INFORMATION

COMPREHENSIVE PROGRAM OPERATIONS

Program Start/End Dates: List start and end dates of the proposed program in boxes below.												
Start Date:			End Date:				Total Service Weeks:					
Program Hours: Indicate program hours in the boxes below. The program must operate a minimum of 30 weeks; and a minimum of 12 hours per week.												
	Fall Term				Spring Term				Summer Term			
	AM		PM		AM		PM		AM		PM	
	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Hours per Week	Fall				Spring				Summer			
Total Weeks of Service	Fall				Spring				Summer			

TARGETED STUDENTS SERVED

Targeted number of students to be served	
Ages and grade levels to be served	

PROGRAM OVERVIEW

1. Please describe existing activities offered in current comprehensive afterschool program.

Activity Description

- 1. CASE for Kids priorities are Literacy, Numeracy and Social Emotional Learning (SEL). Please detail why your schedule is proposed and how literacy, numeracy and SEL are integrated in the activities.**

PROPOSED BUDGET

Please provide projected site budget, using the provided table format below. Budget requests should use whole numbers and **should not exceed level award amounts**. Please note that CASE for Kids expects applicants to invest at least 50% of the total program expenses. In-kind support is not an acceptable form of investment. CASE for Kids funds cannot exceed 50% of the program budget.

SITE NAME:				
Budget Category	Description of Expenditures	Total Grant Request	Matching Fund Contribution	Total Budget
Payroll Costs		\$	\$	\$
Professional and Contracted Services		\$	\$	\$
Supplies and Materials		\$	\$	\$
Other Operating Costs		\$	\$	\$
Total Direct Cost		\$	\$	\$
Total Targeted Students Served				
Cost per student (total budget/number of students served)				\$
(CASE) cost per student (grant request/number of students served)				\$
Grant request: % of total cost of program				%

BUDGET NARRATIVE

1. Provide an explanation of the budget detailed above. Include any information necessary to clarify specific line items as it relates to grant-specific activities.

2. Please provide detailed explanation of the site's ability to secure and manage the eligible match funds. Eligible funds include public dollars from city, county and state funding collected and administered to a not-for profit organization or school district. Include past experience matching funds if applicable.